



INVITATION FOR BID

IFB1 IHDA 2021000015

Personal Protective Equipment (PPE)

N95 Respirators, Surgical Masks, Isolation Gowns, Gloves, Face Shields, Goggles, Hand Sanitizer, and Test Kits & Testing Materials

**Bids must be submitted or signed by an authorized individual.
The Department may reject bids not submitted in the required format.**

The State is seeking bids for any of the items listed in section B. Vendors may bid on one or multiple items.

A. Bid Submission Instructions:

1. The Schedule of Activities is as follows:

INVITATION FOR BID (IFB) #:	IFB1 IHDA 2021000015
IFB POSTED ON VENDOR SELF SERVICE (VSS):	July 14, 2020
INQUIRY DEADLINE**:	July 21, 2020 @ 1pm (MST)
RESPONSE TO INQUIRIES PUBLISHED ON VSS:	July 23, 2020
QUOTE SUBMISSION DEADLINE:	July 29, 2020 @ 5pm (MST)
QUOTES MUST BE SUBMITTED VIA EMAIL:	Bid_Res.ed959whckiq552ih@u.box.com

*****All Inquiries must be submitted to cdhs_procurement@state.co.us by the deadline listed above. Please note that inquiries emailed directly to the Purchasing Agent responsible for this solicitation will not be acknowledged. Reference Section (C)(4)(c) for additional inquiry information.***

2. Download and fill out the PPE Product Table (Attachment A) in the Excel document provided as an attachment to this solicitation. Vendors may submit multiple models/styles by inserting new sheets on the spreadsheet (make sure to label the sheet for the associated product accordingly), as long as the products meet the minimum requirements listed below. Please note that quantities at the time of this solicitation are not known and may fluctuate at any given time.
3. Upload the PPE Product Table and associated product specifications sheets as a zip file to the email: Bid_Res.ed959whckiq552ih@u.box.com. **Refer to Section C(4) for additional submission information.**
4. All attachments associated with this solicitation include the following:
 - Attachment A - PPE Product Table
 - State of Colorado Purchase Order Terms and Conditions - <https://www.colorado.gov/pacific/osc/purchase-order-terms-conditions>

B. Mandatory Requirements

Minimum Requirements For All Products: (Do not respond if you cannot meet these requirements)

- a. No prepayment.
- b. Delivery within 45 Days
- c. Must accept State Purchase Order Terms:
<https://www.colorado.gov/pacific/osc/purchase-order-terms-conditions>
- d. Price must be guaranteed for at least 90 days.

Product-Specific Minimum Requirements:

1) **N95 Respirators**

Minimum Quantity: 500,000 (subject to change based on need and not guaranteed)

Minimum Requirements:

- a. 3M 1860/1860s, 3M 8210/8210+, 3M 8216/8217, 3M 9010/9132 and Equivalent products only will be considered.
- b. Equivalent means:
 - i. Must be an N95 style
 - ii. NIOSH approved respirator, which can be verified with documentation and appropriate markings on the respirator.
 - iii. Must be a molded shape (hard/firm),
 - iv. No cone or duckbill shapes,
 - v. N95 level filtration - must be able to pass filtration testing at 95% or higher
 - vi. Lot or batch number of products can be verified with the manufacturer.
 - vii. No Earloops
 - viii. No vent or valve
 - ix. No KN95 styles
- c. Must be able to provide small sizes to fit small to medium sized faces

2) **Surgical Masks**

Minimum Quantity: 1,000,000 (subject to change based on need and not guaranteed)

Minimum Requirements:

- a. Must be ASTM Level 1 and above or EN14683 Type IIR and above.
- b. Made of three layers of fabric
- c. Outer layer is fluid resistant or repellent material: outer hydrophobic, non-woven layer can be tested and confirmed to repel liquids.
- d. Middle layer is a melt-blown layer, and under a flame test, will be found to melt and not burn.
- e. Inner layer is a non-woven, soft, absorbent material.
- f. Adjustable nose tab that can be molded to the shape of the face.
- g. Secure ear loops

3) **Isolation Gowns**

Minimum Quantity: 200,000 (subject to change based on need and not guaranteed)

Minimum Requirements:

- a. Must meet ANSI/AAMI PB70 Level 1-4 requirements.
- b. Must tie at the back around waist.
- c. Can have a tie at the neck or can have an “apron style” with a loop over the head and an open section in the back.
- d. Liquid repellent or made of liquid resistant material
- e. Long sleeved with a wrist closure that is elastic, thumb holes, or cuffed
- f. At least 43 inches in length
- g. Material must be thin and flexible enough to allow for easy provider movement.

4) Gloves

Minimum Quantity: 500,000 (subject to change based on need and not guaranteed)

Minimum Requirements:

- a. Medical Exam grade gloves, which can be nonsterile
- b. Must have an AQL of 2.5 or lower (Acceptable Quality Level, set by the FDA)
- c. No powder on gloves (banned by the FDA)
- d. Surgical level gloves are not necessary
- e. Nitrile glove material
- f. Can provide gloves in multiple different sizes, including small, medium, large, and extra large.

5) Face Shields

Minimum Quantity: 20,000 (subject to change based on need and not guaranteed)

Minimum Requirements:

- a. Must comply with ANSI Standard (ANSI Z87.1-2010)
- b. Full length or $\frac{3}{4}$ length face shield, at least 9 inches
- c. Optically clear, distortion-free
- d. Anti-fog coating
- e. The transparent sheets of plastic extend from the eyebrows to below the chin and across the entire width of the head.
- f. Should provide unrestricted vision and movement. Should be durable and cleanable for reuse
- g. Protective barrier against contaminants like blood, virus, microorganisms
- h. Should have elastic fastening in back to allow for different size fits
- i. Needs foam on forehead or a comfort element for extended use

6) Goggles

Minimum Quantity: 20,000 (subject to change based on need and not guaranteed)

Minimum Requirements

- a. Must comply with ANSI Standard (ANSI Z87.1-2010)
- b. Must have an anti-fog coating
- c. Optically clear and distortion-free
- d. Wrap around the side of the face for side splash protection.
- e. Impact resistance is not a factor.
- f. Must be able to sanitize with readily available cleaning supplies for reuse.
- g. Must have flexible sides to go around face and fit multiple face sizes

7) Hand Sanitizer

No Minimum Quantity

- a. Alcohol content must be 60% or higher
- b. Contains moisturizers and Vitamin E
- c. Must have a hand pump
- d. Can **not** contain methanol or wood alcohol. Can not be manufactured by Eskbiochem, or be on the FDA's list of toxic hand sanitizer products.
<https://www.fda.gov/drugs/drug-safety-and-availability/fda-updates-hand-sanitizers-methanol>

8) Test Kits and Testing Materials

No Minimum Quantity

- a. Testing kits should include necessary items for collection, storage, and transport of combined oral and nasal samples of viral specimens.
- b. Must include flexible nylon flocked or minitip flocked nasopharyngeal (NP) swab and an oropharyngeal (OP) swab
- c. Swabs must be sterile and individually wrapped
- d. Plastic, rayon, or polyester applicator swab with a molded breakpoint required
- e. Unacceptable elements include anaerobic swab/transport medium, collection tubes with clot activator, charcoal medium, calcium alginate swabs, or swabs with a wooden shaft.
- f. Swabs must be compatible with multiple applications including rapid antigen testing, molecular-based assays, cytology testing, bacteriology and virology cultures.
- g. Collection tubes should be included with kit and 3mL vials of universal transport medium is preferred per vial over 1mL kits.
- h. Transport medium must sustain viral specimens for the currently utilized Sars-CoV2 test, which may include Influenza A/B and RSV testing from one specimen sample.
- i. DiaPlexTM Novel Coronavirus (2019-nCoV) detection kit or AccuViral Collection Kit (100 Kit/Box) and equivalent test kits are acceptable. Kits must allow for testing of Influenza A/B, Covid19 and RSV from one specimen sample when this testing option is released.

C. Administrative Information

1. **Quantities.** The Department may increase the quantities ordered through the term of any award.
2. **Term.** The period of award is up to one year, with four optional one year renewal terms, not to exceed a total of five years.
3. **Cooperative Bid.** In accordance with section 24-110-201, CRS, the award under this solicitation will be a cooperative purchasing agreement ("Agreement") available for use by the contracting state agency, other state agencies, state institutions of higher education, political subdivisions (e.g., cities, counties, schools) and eligible non-profit agencies on the terms, conditions and rates set forth in the Agreement. Each agency or

entity ordering goods or services under the Agreement will be responsible for all costs and expenses incurred in connection with its orders. Agencies or entities may place orders under the Agreement using a commercial credit card, purchase order or contract, as deemed appropriate by the ordering agency or entity.

4. **Electronic Submission Application.** Please note the following:
 - a. The solicitation submission application via Box is solely for bid submissions. All other communications, including the Notice of Intent to Award will be posted on the Colorado Vendor Self-Service Website: <https://codpa-vss.cloud.cgifederal.com/webapp/PRDVSS2X1/AltSelfService>
 - b. Vendors should submit one zip folder that contains all bid submission documents to the email address: Bid_Res.ed959whckiq552ih@u.box.com. The zip folder name should start with the solicitation type, solicitation number, and vendor name (e.g., "IFB1 2021000015 CDHS PPE). The vendor may include additional specification information in the folder title.
 - c. The subject line and the body of the email are not uploaded into the online submission application. Only email attachments are uploaded. Should any Vendor wish to ask a question or make a comment regarding the solicitation, the Vendor may email cdhs_procurement@state.co.us by the deadline listed in Section A of this IFB. If any comment or question is included in the email to the online submission application, the Department will not answer or address them as no questions are received via this application. ***Due to the volume of potential bidders, CDHS will also not acknowledge individual inquiries via emails to the Purchasing Agent responsible for this solicitation.***
 - d. **Please do not encrypt your email.** The e-submission program automatically encrypts attachments, and the Department has experienced errors with emails encrypted by vendors.
 - e. The solicitation submission application typically uploads proposals within five minutes. The Vendor should submit bids thirty minutes prior to the solicitation deadline to ensure the proposal was validly received.
 - f. The application sends an email confirmation if the bid was uploaded correctly.
 - g. Late bids will not be accepted. It is the responsibility of the offeror to ensure that the proposal is received by the Division of Procurement on or before the proposal opening date and time.
5. **Timely Submission.** It is the responsibility of the vendor to ensure that the Procurement Office receives the Bid on or before the due date and time. All interested parties are cordially invited to attend the official opening, if they so desire.
6. **Pricing.** All pricing shall be FOB Destination. Vendors shall specify any minimums, special charges, restrictions, or conditions. The failure of the vendor to note any special conditions or exceptions shall be deemed a waiver of any such condition or exception.
7. **Bid Evaluation.** The State will be the sole judge in determining the acceptability of an offer and in determining the most beneficial offer(s) for the State. Invitation for Bid evaluation will consist primarily of comparing unit price Bid for the listed items. Unit pricing must include any administrative costs. Administrative costs may include, but are

not limited to, time and costs associated with ordering, receiving, stocking and paying invoices. Evaluation of Invitation for Bid may also take into account administrative costs, payment terms, delivery conditions (any restrictions, minimum order quantity or dollar amount), and any exceptions taken to any requirement of the Bid, volumes at individual user sites, and proximity of user sites. All bids and products will be evaluated by medical professionals to determine whether they are appropriate for medical use. If the State determines, in its sole discretion, that a product technically meets minimum requirements but is not appropriate for medical use, the State may disqualify that product.

The State may make such investigations as may be deemed necessary to determine that the Vendor possesses or can acquire: (1) sufficient financial ability; (2) the services of properly qualified personnel; (3) the equipment, facilities and capacity necessary for adequate performance; and (4) has an overall satisfactory record in the performance of prior contracts which the Vendor may have been awarded.

8. **Low Tie Invitation for Bids.** Low tie Invitation for Bids shall be decided in accordance with the provision of C.R.S. Section 24-103-902 as it currently exists or is hereafter amended, which gives a preference to resident vendors.
9. **Bid Opening.** There will not be an in-person bid opening due to the pandemic. Bids will be opened publicly in a virtual setting beginning on July 30, 2020 @ 9am (MST) thru August 05, 2020 @ 5pm (MST) (or until all submissions have been recorded). Virtual bid opening information can be found on the following link : Meeting ID meet.google.com/urw-egib-ond, Phone Number; (US) +1 609-479-1369, PIN: 172 831 075.
10. **Award.** The state may issue multiple awards based on its needs. The State may accept any item or combination of items as specified in the Solicitation or of any Bid unless the Bidder expressly restricts an item or combination of items in its Bid and conditions its response on receiving all items for which it provided a Bid. In the event that the Bidder so restricts its Bid, the State may consider the Bidder's restriction and evaluate whether the Award on such basis will result in the best value to the State. The State may otherwise determine at its sole discretion that such restriction is non-responsive and renders the Bidder ineligible for further Evaluation.
11. **Performance/Remedies.** Awarded vendor(s) shall comply with the requirements as to brand, quality, quantity, time frames, container size, etc. If the awarded vendor fails to perform, the State reserves the right to take remedial action (upon written notice), including canceling the original award, in whole or in part, for cause, and awarding to the next lowest priced/responsible vendor. Cause is defined as failure to meet requirements of the within specifications and conditions, or failure to correct deficiencies upon receipt of notice. Failure to maintain satisfactory performance after notice will be sufficient cause for immediate cancellation of the award.
12. **Additional Condition that is Applicable to All Purchase Orders and Contracts Issued to Sole Proprietors Effective Aug. 1, 2006.** A Contractor that operates as a sole proprietor hereby swears or affirms under penalty of perjury that the Contractor (i) is a citizen of the United States or otherwise lawfully present in the United States pursuant

to federal law, (ii) shall comply with the provisions of CRS 24-76.5-101 et seq, and (iii) shall produce one of the forms of identification required by CRS 24-76.5-103 prior to the effective date of this Contract. Except where exempted by federal law and except as provided in CRS 24-76.5-103(3), a Contractor that receives federal or state funds under this contract must confirm that any individual natural person eighteen years of age or older is lawfully present in the United States pursuant to CRS 24-76.5-103(4) if such individual applies for public benefits provided under this contract.

13. **Additional Condition that is Applicable to All Purchase Orders and Contracts for Services Effective Aug. 9, 2006.** The Contractor certifies that the Contractor shall comply with the provisions of CRS 8-17.5-101 et seq. The Contractor shall not knowingly employ or contract with an illegal alien to perform work under this contract or enter into a contract with a subcontractor that fails to certify to the Contractor that the subcontractor shall not knowingly employ or contract with an illegal alien to perform work under this contract. The Contractor represents, warrants, and agrees that it (i) has verified that it does not employ any illegal aliens, through participation in the Basic Pilot Employment Verification Program administered by the Social Security Administration and Department of Homeland Security, and (ii) otherwise will comply with the requirements of CRS 8-17.5-102(2)(b). The Contractor shall comply with all reasonable requests made in the course of an investigation under CRS 8-17.5-102 by the Colorado Department of Labor and Employment. If the Contractor fails to comply with any requirement of this provision or CRS 8-17.5-101 et seq., the State may terminate this contract for breach and the Contractor shall be liable for actual and consequential damages to the State.
14. **PUBLIC CONTRACTS FOR SERVICES:** CRS 8-17.5-101 (EXCLUDED; SECURITIES, INVESTMENT ADVISORY SERVICES OR FUND MANAGEMENT, SPONSORED PROJECTS, INTERGOVERNMENTAL AGREEMENTS, OR INFORMATION TECHNOLOGY SERVICES OR PRODUCTS AND SERVICES). Effective May 13, 2008, contractors who enter into or renew a public contract for services with Colorado state agencies or political subdivisions must participate in either the Federal E-Verify program, or the Colorado Department of Labor and Employment Program. For more information see:
- E-Verify Program: www.uscis.gov/files/nativedocuments/E4_english.pdf
 - Colorado Department of Labor and Employment Program and notice forms: Division of Labor <http://www.colorado.gov/cs/Satellite/CDLE-LaborLaws/CDLE/1248095356380>
15. **FOR GOODS ONLY:** In accordance with Procurement Code, CRS24-103-904 titled Purchasing Preference for Environmentally Preferable Products; bidders responding to this solicitation may seek to qualify for the preference and governmental bodies conducting this solicitation shall award a contract to a bidder who offers environmentally preferable products subject to the conditions in the Code and Procurement Rules.